



**NOTICE TO PROCEED**

November 15, 2022

**LUXNEST CORPORATION**  
Kaybagal South, Tagaytay City

**Attention: ANALYN SIO VILLA**

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for the Training on the Gender Sensitivity and Gender Laws** for the **Pasig Urban Settlements Office** under Lease Contract No. 100-22-10-6166 has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**ANALYN SIO VILLA**  
Authorized Representative  
**LUXNEST CORPORATION**

Date: November 15, 2022